



## Using Xbox or PlayStation to access My-School

### Xbox



1. Place a keyboard into the Xbox USB slot.
2. Go into My Games and Apps.
3. Find Microsoft Edge and select.
4. Type in My-School and log in as you would normally with your C2k username and password.
5. Through My-School, you can access your C2k documents, C2k emails and Google Classroom. You can also download your free version of Microsoft Office through Office 365.
  - Please note, when logging into Google Classroom or signing into Microsoft Office, you should use your email address in the form [username123@c2ken.net](mailto:username123@c2ken.net) and your C2k password.
6. To move around, you can use the Xbox controller, or plug a mouse into the USB slot.

### PlayStation



1. Identify the PlayStation internet browser icon (it is a www with dots around it).
2. Press the PS4 logo on the controller.
3. Go into the library and find options for games and applications.
4. Go into applications and you will find the internet browser.
5. Type My-School into the browser and log in as you normally would with your C2k username and password.
6. Through My-School, you can access your C2k documents, C2k emails and Google Classroom. You can also download your free version of Microsoft Office through Office 365.
  - a. Please note, when logging into Google Classroom or signing into Microsoft Office, you should use your email address in the form [username123@c2ken.net](mailto:username123@c2ken.net) and your C2k password.

